MINISTÈRE DE L'EUROPE ET DES AFFAIRES ÉTRANGÈRES
Liberté Égalité Fraternité

FRANCE-BERKELEY FUND
FONDS FRANCE-BERKELEY

Berkeley
UNIVERSITY OF CALIFORNIA

PROGRAM GUIDELINES

OVERVIEW

The France-Berkeley Fund supports new collaborations between faculty and research scientists at the University of California, Berkeley and their counterparts in France.

The Fund's core mission is to advance innovative basic and applied research in all fields of study. We invite single-discipline or interdisciplinary proposals on any research topic in STEM, arts & humanities, social sciences, law, business, education, and public health. Please note that proposed research topics need not address issues particular to France or French Studies.

Priority is given to proposals that demonstrate a balanced exchange and show complementary expertise between teams; projects involving early-career researchers, graduate students, and undergraduates; projects designed to generate new research approaches and strategies; and projects likely to foster long-term connections.

ELIGIBILITY

The France-Berkeley Fund is open to all faculty members and researchers who hold a permanent appointment and principal investigator status at UC Berkeley and/or the Lawrence Berkeley National Laboratory. UC Davis faculty and permanent researchers are also eligible to apply. Proposals must be submitted jointly with a colleague who holds a permanent appointment at a French university or research institution, including professional schools, technical universities, research centers and laboratories (CNRS, INRIA, etc.), and *Grandes Écoles*.

Postdocs and graduate students are NOT eligible to apply as project coordinators, but may serve as collaborators on research teams.

Previous grantees may apply with a new partner for a new project, as long as the previously granted project was completed at least two years prior to July 1 of the application year.

Teams of researchers who previously received an FBF grant may NOT reapply together, even if the proposed project is a new one. Researchers may submit a maximum of ONE application per funding round.

GUIDELINES

Budget: Projects may be funded to a maximum of $15,000 (USD).

Allowable Expenses: FBF grants may be used exclusively for expenses specific to the proposed collaboration. Awards should be used primarily to support the generating of research rather than its dissemination.

Grants may cover project-specific travel to enable short-term visits and exchanges between research teams. FBF monies should NOT be used to cover everyday living expenses that would be incurred regardless of the project. All travel expenses are subject to University of California policy.

Grants may be used for research-related services (e.g. duplication costs, purchases of microfilm, digitization of documents, production of questionnaires/surveys, human subject costs, data entry, transcriptions of interviews, running focus groups, etc.). Grants may NOT be used to cover translation or publication costs.

Grants may NOT be used to pay the salaries or stipends of any personnel on the project, including administrative staff, students, or postdocs. The FBF does NOT pay for release time for faculty.

Grants may be used to cover organizing expenses for conferences and workshops, including facility rental, catering, printing, etc. FBF grants may NOT be used to cover registration fees for existing conferences.

Grants may NOT be used for the purchase of equipment (e.g. computers, recording equipment, etc.), supplies, or software, aside from project-specific materials that will be consumed over the course of the collaboration.

Duration: Grants will be awarded on July 1 and funded projects must be completed within 24 months (by July 1 two years later). Grantees may request a one-time no-cost extension of six months for extenuating circumstances. Extension requests must be submitted to fbf@berkeley.edu before the project's end date and will be reviewed on a case-by-case basis. Any unused grant funds that remain after the project's end date must be returned to the FBF.

Grant Reporting: All grantees are required to submit interim and final reports describing progress and status of project goals and outcomes, including how funds were spent to date. Interim reports are due within six months of the project's start date; final reports are due upon completion of the project.

APPLICATION INSTRUCTIONS

STEP 1: Compile the supporting materials requested below into a single PDF file, in the following order:

1. **Cover sheet** (attached below)

2. **Project proposal**, in ENGLISH and in FRENCH (max 3 pages each, including references). The proposal should describe the nature of the collaboration, how the project contributes to advancing scientific knowledge and research methods within the applicants' fields, the involvement of junior scholars (detailing their names and roles in the project), and the proposed scientific and institutional impact of the collaboration. Please also include a project timeline. *Note: Applications should include a clear statement of how this project will contribute to the state of the art and the qualitative and / or quantitative methodologies which will be employed.

3. **Letter of intent** (max 1 page), signed by both project coordinators, indicating their commitment to collaborate and to observe the project timeline and budget. This letter can be either in French or in English.

4. **Project budget** (max 1 page) indicating a breakdown of expenses by category (airfare, lodging, etc.) and other sources of funding (potential and actual).

5. **Curriculum vitae** (max 2 pages) of each project coordinator. CVs can be either in French or in English.

6. **For UC Davis applicants only:** Cover letter from UCD Office of Sponsored Programs and applicant's home department (see below instructions)

INSTRUCTIONS FOR UC DAVIS APPLICANTS

Before submission to the France-Berkeley Fund, all UC Davis proposals must first be submitted to the Office of Sponsored Programs for review and approval. For each FBF award, UC Davis will contribute a maximum of $10,000 and Berkeley a maximum of $5,000.

Along with the materials above, all UC Davis applicants must also submit a cover letter evidencing review and approval of the proposal by UC Davis Sponsored Programs, and a letter from the applicant's home department confirming a monetary contribution equivalent to 1/3 of the total grant request. (Note: Staff or other time commitments/ contributions cannot be considered a form of cost-sharing support.)

No UC Davis proposals will be accepted without prior confirmation from the UCD Office of Sponsored Programs.

For more information, contact Denise M. Ehlen (Executive Director, Sponsored Programs): dmehlen@ucdavis.edu

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STEP 2: Complete the online application form and upload all supporting materials before submitting your application.

To assist our office, please save your supporting document PDF file with the following title format:

Last Name of UC PI-Last Name of France PI-FBF Year

DEADLINE: JANUARY 31, 11:59pm PT

Late or incomplete applications will NOT be considered for funding.

Questions? Contact us at fbf@berkeley.edu

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Application Cover Sheet

UC PROJECT COORDINATOR		FRANCE PROJECT COORDINATOR	
First Name:	Last Name:	First Name:	Last Name:
Position / Title: ☐ Professor / Associate Professor / Assistant Professor ☐ Staff Scientist ☐ Other (please specify):		Position / Title: ☐ Professor / Associate Professor / Assistant Professor ☐ Directeur de recherche) ☐ Chargé de recherche) ☐ Maître de conférences ☐ Other (please specify) :	
Department / Lab:		Department / Lab:	
☐ UC Berkeley ☐ Lawrence-Berkeley Laboratory ☐ UC Davis		University / Research center :	
E-mail:		E-mail:	

PROJECT INFORMATION		
Project title (English):		
Titre du projet (en français) :		
Area of research: ☐ Applied Sciences ☐ Exact Sciences ☐ Engineering ☐ Humanities ☐ Social Sciences	Research field (Select one): ☐ Mathematics ☐ Physics ☐ Marine / Earth / Planetary Sciences ☐ Chemistry ☐ Biology ☐ Arts, Literature, Cultural studies ☐ Political Science / International Relations ☐ History ☐ Sociology	☐ Geography ☐ Engineering ☐ Economics ☐ Computer science / Data science ☐ Agronomy / Food Science / Environmental Science / Biodiversity ☐ Law ☐ Business ☐ Public Health ☐ Education ☐ Other (please specify):

Total Project Budget:	Funding requested from FBF (max $15k): *NOTE for UC Davis applicants: Please ensure that funding requested from FBF does not exceed $5,000*	
Other sources of funding requested (and amount):		
Other sources of funding received (and amount):		
Has either of the project coordinators applied previously to the France-Berkeley Fund? ☐ Yes ☐ No		
If yes, please provide the following details for each application:		

Project title	Project coordinators	Year	Granted?
(1)			☐ Yes ☐ No
(2)			☐ Yes ☐ No
(3)			☐ Yes ☐ No
(4)			☐ Yes ☐ No
(5)			☐ Yes ☐ No